



**Nordonia Hills City School District
Nordonia Board of Education Meetings
January Special Meeting
January 28, 2025, 5:00 pm - 7:00 pm
9374 Olde Eight Road
Northfield, Ohio 44067**

MINUTES and DOCUMENTS

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MINUTES

**Nordonia Hills City School District
Nordonia Board of Education Meetings
January Special Meeting
Tuesday, January 28, 2025, 5:00 pm - 7:00 pm
9374 Olde Eight Road
Northfield, Ohio 44067**

A. PRESIDENT'S REPORT

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
Resolution
4. Communications:
Reduction Committee Reports
5. Open Forum

B. SUPERINTENDENT'S RECOMMENDATIONS

1. Approve Consent Items:

Accept Donations

- The Bremenour family for books to the high school library, valued at \$100.00.
- \$1,000.00 donation from Eaton Corporation to the High School Athletic Department.

Resolution

2. Approve Certified Personnel Items:

Resolution

- i. Retirement/Resignation

Jan Tylicki, MS Science Teacher, retirement effective end of 2024-25 school year.

Colleen Doherty, LV Intervention Specialist, retirement effective end of 2024-25 school year.

Jody Radcliffe, MS 7th Grade Math Teacher, resignation effective end of 2024-25 school year.

Joe Culley, HS/RW Art Teacher, retirement effective end of 2024-25 school year.

- ii. New Appointment/Assignment:

None

- iii. Long-Term Substitute

Katherine Edwards, LE Music Teacher (Subbing for Christina Lantz) effective approximately 1/6/25 to approximately 6/2/25.

- iv. Home Instruction

None

v. Curriculum

(All are paid at the curriculum rate of \$32.10/hr., unless otherwise noted.)

None

vi. Supplementals (based on BA/0-\$45,861)

None

3. Approve Classified Personnel Items:

Resolution

i. Resignation/Retirement

None

ii. New Assignment

None

iii. Temporary Increase in hours for the 2024-25 school year, effective 1/13/2025 - 5/30/2025, unless otherwise noted

Keyshaun Smith, HS Building & Ground Monitor, increase from 5.5 hours to 7.5 hours per day

iv. Change of Assignment

None

v. Substitute

vi. Volunteer

C. TREASURER'S RECOMMENDATIONS

1. Approve Resolution #2 for a \$7,300,000 eight-year emergency levy.

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF LEVYING AN ADDITIONAL TAX PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE.

Resolution

2. Approve Resolution #2 for an additional current expense 5 Mill operational levy.

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL 5 - MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO MAKE CERTAIN CERTIFICATIONS, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE.

Resolution

3. Approve Resolution #2 for an additional combination 5 Mill Levy for 4.50 mills apportioned to Operating Expenses and .50 mills apportioned to Permanent Improvement.

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL 5-MILL TAX LEVY FOR THE PURPOSES OF PROVIDING FUNDS FOR CURRENT OPERATING EXPENSES AND FOR GENERAL PERMANENT IMPROVEMENTS AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO MAKE CERTAIN CERTIFICATIONS, PURSUANT TO SECTIONS 5705.03 AND 5705.217 OF THE REVISED CODE.

Resolution

4. Approve Then & Now Certifications

Resolution

5. Vote and Approve members to the Finance Activities Communications Team (FACT) for Calendar Year 2025 and 2026.

Resolution

D. ADJOURNMENT

The next Regular meeting of the Board will be held on Tuesday, February 18, 2025, at 7 PM at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio 44067

Resolution

The Board of Education of Nordonias Hills City School District, Ohio, met in special session on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, with the following members present:

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

RESOLUTION NO. 2025-1-28-_____

**A RESOLUTION DETERMINING TO PROCEED WITH THE
SUBMISSION TO THE ELECTORS OF THE SCHOOL DISTRICT OF THE
QUESTION OF AN ADDITIONAL TAX PURSUANT TO SECTIONS
5705.194 TO 5705.197 OF THE REVISED CODE.**

WHEREAS, on January 13, 2025, this Board adopted Resolution No. 2025-1-13-26 declaring it necessary to submit to the electors of the School District the question of an additional tax in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Summit County Fiscal Officer; and

WHEREAS, in accordance with that Resolution and Sections 5705.03(B) and 5705.195 of the Revised Code, on January 23, 2025, the Summit County Fiscal Officer certified (on DTE 140M) that (i) the estimated property tax millage required to produce the stated revenue (\$7,300,000), assuming the tax valuation of the School District remains constant throughout the life of the levy, is calculated to be 4.95 mills for each \$1 of taxable value, which amounts to \$173 for each \$100,000 of the County Fiscal Officer's appraised value, and (ii) the total taxable value of the School District used in calculating the estimated property tax millage rate is \$1,477,264,790;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Nordonias Hills City School District, County of Summit, Ohio, that:

Section 1. Determination to Proceed. This Board hereby determines to proceed with the submission to the electors at an election to be held on May 6, 2025, of the question of levying an

additional tax in excess of the ten-mill limitation for a period of eight years (commencing with a levy on the tax list and duplicate for tax year 2025 for first collection in calendar year 2026) in order to raise the amount of \$7,300,000 each year for the purpose of providing for the emergency requirements of the School District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Summit County Fiscal Officer to be 4.95 mills for each \$1 of taxable value, which amounts to \$173 for each \$100,000 of the County Fiscal Officer's appraised value.

Section 2. Certification and Delivery of Materials to Board of Elections. The Treasurer be and is hereby directed to deliver or cause to be delivered (i) a certified copy of Resolution No. 2025-1-13-26 referred to in the first preamble to this Resolution, (ii) the certificate (on DTE 140M) of the Summit County Fiscal Officer referred to in the second preamble to this Resolution and (iii) a certified copy of this Resolution, to the Summit County Board of Elections before the close of business on Wednesday, February 5, 2025. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of the School District, all in accordance with law.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the special meeting of the Board of Education of Nordonias Hills City School District, Ohio, held on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, showing the adoption of the Resolution set forth above. Written notice of the time and place of that special meeting of the Board was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that special meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such special meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: January 28, 2025

Treasurer, Board of Education
Nordonias Hills City School District, Ohio

RECEIPT OF DIRECTOR OF ELECTIONS

I acknowledge receipt on this date of the following documents certified to the Board of Elections of the County of Summit, Ohio, by the Board of Education of Nordonias Hills City School District, Ohio:

1. Certified copies of Resolution Nos. 2025-1-13-26 and 2025-1-28-____, adopted by the Board of Education on January 13, 2025, and January 28, 2025, respectively, declaring the necessity of and determining to proceed with the submission to the electors of that School District at an election to be held on May 6, 2025, the question of an additional tax levy to raise \$7,300,000 each year for a period of eight years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 to 5705.197 of the Revised Code.

2. A certificate (on DTE 140M) of the Summit County Fiscal Officer dated January 23, 2025, certifying that (i) the estimated property tax millage required to produce the stated revenue (\$7,300,000), assuming the tax valuation of the School District remains constant throughout the life of the levy, is calculated to be 4.95 mills for each \$1 of taxable value, which amounts to \$173 for each \$100,000 of the County Fiscal Officer's appraised value, and (ii) the total taxable value of the School District used in calculating the estimated property tax millage rate is \$1,477,264,790.

3. Suggested forms of notice of election and ballot language for that question.

Dated: January ____, 2025

Director of Elections
County of Summit, Ohio

NOTICE OF ELECTION ON TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION

Notice is hereby given that pursuant to Resolution Nos. 2025-1-13-26 and 2025-1-28-____ of the Board of Education of Nordon Hills City School District, Ohio, adopted on January 13, 2025, and January 28, 2025, respectively, there will be submitted to a vote of the electors of said School District at an election to be held in said School District at the regular places of voting therein, on Tuesday, May 6, 2025, the question of an additional tax levy in the sum of Seven Million Three Hundred Thousand Dollars (\$7,300,000) per year for a period of eight years for the purpose of providing for the emergency requirements of the School District. If a majority of the voters voting thereon vote in favor thereof, that tax will commence in 2025, and be first due in calendar year 2026.

The estimated tax outside of the ten-mill limitation necessary to raise that annual amount as certified by the County Fiscal Officer is 4.95 mills for each \$1 of taxable value, which amounts to \$173 for each \$100,000 of the County Fiscal Officer's appraised value.

The polls for said election will be open at 6:30 a.m. and will remain open until 7:30 p.m. of said day.

Dated: _____, 2025

By order of the Board of Elections of the
County of Summit, Ohio

INSTRUCTIONS TO PRINTER:

Publish in one newspaper of general circulation in the County of Summit and Nordon Hills City School District once a week for two consecutive weeks on the same day of each week, the first insertion being **on or before April 22, 2025**, or as provided in Section 7.16 of the Revised Code. Such newspaper must be of general circulation within the meaning of Section 7.12 of the Revised Code.

NOTICE TO BOARD OF ELECTIONS:

If the Board of Elections operates and maintains a web site, then the Board of Elections must also **post this notice on its web site for 30 days prior to the election.**

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of notice pertaining to mills for each \$1 of taxable value and dollars for each \$100,000 of the County Fiscal Officer's appraised value were taken directly from certifications made by the Summit County Fiscal Officer on DTE 140M (dated January 23, 2025).

NORDONIA HILLS CITY SCHOOL DISTRICT

PROPOSED TAX LEVY (ADDITIONAL)

(A majority affirmative vote is necessary for passage)

Shall a levy be imposed by the Nordonia Hills City School District for the purpose of providing for the emergency requirements of the Nordonia Hills City School District in the sum of \$7,300,000 and a levy of taxes to be made outside of the ten-mill limitation estimated by the county fiscal officer to average 4.95 mills for each \$1 of taxable value, which amounts to \$173 for each \$100,000 of the county fiscal officer's appraised value, for a period of eight years, commencing in 2025, first due in calendar year 2026?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

NOTE REGARDING FORM OF BALLOT:

Section 5705.197 of the Revised Code specifies the form of ballot to be used. This form has been prepared based upon those requirements.

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of ballot pertaining to mills for each \$1 of taxable value and dollars for each \$100,000 of the County Fiscal Officer's appraised value were taken directly from certifications made by the Summit County Fiscal Officer on DTE 140M (dated January 23, 2025).

The Board of Education of Nordonias Hills City School District, Ohio, met in special session on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, with the following members present:

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

RESOLUTION NO. 2025-1-28-_____

A RESOLUTION SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL 5.0-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.

WHEREAS, on January 13, 2025, this Board adopted Resolution No. 2025-1-13-25 pursuant to Section 5705.03 of the Revised Code declaring it necessary to levy an additional 5.0-mill tax levy for the purpose current expenses, for a continuing period of time, and requesting the Summit County Fiscal Officer to certify the certifications set forth in Section 5705.03(B)(2), as applicable to the proposed 5.0-mill additional levy; and

WHEREAS, in accordance with that Resolution and Section 5705.03(B), on January 21, 2025, the Summit County Fiscal Officer certified (on DTE 140R) that (i) the estimated property tax revenue that will be produced by the stated millage (5.0 mills), assuming the tax valuation of the School District remains constant throughout the life of the levy, is calculated to be \$7,386,000, (ii) the total tax valuation of the School District used in calculating the estimated property tax revenue is \$1,477,264,790 and (iii) the millage for the requested levy is 5.0 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the County Fiscal Officer's appraised value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Nordonias Hills City School District, County of Summit, Ohio, at least two-thirds ($\frac{2}{3}$) of all members elected thereto concurring, that:

Section 1. Declaration of Necessity of Tax Levy. This Board hereby finds, determines and declares that the amount of taxes which may be raised by this Board within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to levy, for a continuing period of time, an additional 5.0-mill ad valorem property tax outside of the ten-mill limitation for the purpose of current expenses.

Section 2. Submission of Question of Tax Levy to the Electors. The question of an additional 5.0-mill ad valorem property tax outside of the ten-mill limitation, for a continuing period of time, for the purpose of current expenses, beginning with the tax list and duplicate for the year 2025, the proceeds of which additional levy first would be available to the School District in calendar year 2026, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the School District at an election to be held therein on May 6, 2025, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Summit County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. Notice of Election. The Treasurer of this Board is authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. Delivery of Materials to Board of Elections. The Treasurer be and is hereby directed to deliver or cause to be delivered (i) a certified copy of Resolution No. 2025-1-13-25 referred to in the first preamble to this Resolution, (ii) the certificate (on DTE 140R) of the Summit County Fiscal Officer referred to in the second preamble to this Resolution and (iii) a certified copy of this Resolution, to the Summit County Board of Elections before the close of business on Wednesday, February 5, 2025.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

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_____ seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the special meeting of the Board of Education of Nordon Hills City School District, Ohio, held on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, showing the adoption of the Resolution set forth above. Written notice of the time and place of that special meeting of the Board was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that special meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such special meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: January 28, 2025

Treasurer, Board of Education
Nordon Hills City School District, Ohio

RECEIPT OF DIRECTOR OF ELECTIONS

I acknowledge receipt on this date of the following materials from the Board of Education of Nordonias Hills City School District, Ohio:

1. Certified copies of Resolution Nos. 2025-1-13-25 and 2025-1-28-____, adopted on January 13, 2025, and January 28, 2025, respectively, declaring the necessity of and submitting to the electors of that School District at an election to be held on May 6, 2025, the question of an additional tax levy in the amount of 5.0 mills, for a continuing period of time, for the purpose of current expenses.

2. A certificate (on DTE 140R) of the Summit County Fiscal Officer certifying that (i) the property tax revenue that will be produced by the stated millage (5.0 mills), assuming the taxable value of the School District remains constant throughout the life of the levy, is calculated to be \$7,386,000, (ii) the total taxable value of the School District used in calculating the estimated property tax revenue is \$1,477,264,790 and (iii) the millage for the requested levy is 5.0 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the County Fiscal Officer's appraised value.

3. Suggested forms of notice of election and ballot language for that question.

Dated: January __, 2025

Director of Elections
County of Summit, Ohio

**NOTICE OF ELECTION ON TAX LEVY
IN EXCESS OF THE TEN MILL LIMITATION**

Notice is hereby given that pursuant to Resolution Nos. 2025-1-13-25 and 2025-1-28-____ of the Board of Education of Nordonias Hills City School District, Ohio, adopted on January 13, 2025, and January 28, 2025, respectively, there will be submitted to the electors of Nordonias Hills City School District at an election to be held in that School District at the regular places of voting therein, on Tuesday, May 6, 2025, the question of an additional tax at a rate not exceeding 5.0 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the Summit County Fiscal Officer's appraised value, for a continuing period of time, for the purpose of current expenses. Said tax constitutes an additional 5.0-mill levy. The levy's estimated annual collection is \$7,386,000.

If a majority of the voters voting thereon vote in favor thereof, that tax will be first placed on the tax list and duplicate in December 2025 for collection in calendar year 2026.

The polls for the election will be open at 6:30 a.m. and will remain open until 7:30 p.m. of said day.

Dated: _____, 2025

By order of the Board of Elections of the
County of Summit, Ohio

INSTRUCTIONS TO PRINTER:

Publish in a newspaper of general circulation in Nordonias Hills City School District once a week for two consecutive weeks on the same day of each week, the first insertion being **on or before April 22, 2025**, or as provided in Section 7.16 of the Revised Code. Such newspaper must be of general circulation within the meaning of Section 7.12 of the Revised Code.

NOTICE TO BOARD OF ELECTIONS:

If the Board of Elections operates and maintains a web site, then the Board of Elections must also **post this notice on its web site for 30 days prior to the election.**

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of notice pertaining to mills for each \$1 of taxable value, dollars for each \$100,000 of the County Fiscal Officer's appraised value and estimated annual collection were taken directly from certifications made by Summit County Fiscal Officer on DTE 140R (dated January 21, 2025).

NORDONIA HILLS CITY SCHOOL DISTRICT

PROPOSED TAX LEVY (ADDITIONAL)

(A majority affirmative vote is necessary for passage)

An additional tax for the benefit of Nordonias Hills City School District for the purpose of current expenses, that the county fiscal officer estimates will collect \$7,386,000 annually, at a rate not exceeding 5.0 mills for each \$1 of taxable value, which amounts to \$175 for each \$100,000 of the county fiscal officer's appraised value, for a continuing period of time, commencing in 2025, first due in calendar year 2026.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

NOTE REGARDING FORM OF BALLOT:

Section 5705.25 of the Revised Code specifies the form of ballot to be used. This form has been prepared based upon those requirements.

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of ballot pertaining to mills for each \$1 of taxable value, dollars for each \$100,000 of the County Fiscal Officer's appraised value and estimated annual collection were taken directly from certifications made by Summit County Fiscal Officer on DTE 140R (dated January 21, 2025).

The Board of Education of Nordonia Hills City School District, Ohio, met in Special session on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, with the following members present:

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following Resolution:

RESOLUTION NO. 2025-01-28-_____

A RESOLUTION SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL 5.0-MILL TAX LEVY FOR THE PURPOSES OF PROVIDING FUNDS FOR CURRENT OPERATING EXPENSES AND FOR GENERAL PERMANENT IMPROVEMENTS, PURSUANT TO SECTION 5705.217 OF THE REVISED CODE.

WHEREAS, on January 13, 2025, this Board adopted Resolution No. 2025-1-13-24 pursuant to Section 5705.03 of the Revised Code declaring it necessary to levy an additional 5.0-mill tax levy, for the purposes of providing funds for current operating expenses and for general permanent improvements (apportioned 4.50 mills to current operating expenses and .50 mill to general permanent improvements), for a continuing period of time, and requesting the Summit County Fiscal Officer to certify the certifications set forth in Section 5705.03(B)(2), as applicable to the proposed 5.0-mill additional levy; and

WHEREAS, in accordance with that Resolution and Section 5705.03(B), on January 21, 2025, the Summit County Fiscal Officer certified (on DTE 140R) that (i) the estimated property tax revenue that will be produced by the stated millage (5.0 mills), assuming the tax valuation of the School District remains constant throughout the life of the levy, is calculated to be \$7,386,000, (ii) the total tax valuation of the School District used in calculating the estimated property tax revenue is \$1,477,264,790 and (iii) the millage for the requested levy is 5.00 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the County Fiscal Officer's appraised value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Nordon Hills City School District, County of Summit, Ohio, at least two-thirds ($\frac{2}{3}$) of all members elected thereto concurring, that:

Section 1. Declaration of Necessity of Tax Levy. This Board hereby finds, determines and declares that the amount of taxes that may be raised within the ten-mill limitation by levies on the current tax list will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to levy a tax in excess of that limitation at the rate of 5.0 mills, for a continuing period of time, for the purposes of providing funds for current operating expenses and for general permanent improvements.

Section 2. Submission of Question of Tax Levy to the Electors. The question of an additional 5.0-mill tax levy outside of the ten-mill limitation, for a continuing period of time, for the purposes of providing funds for current operating expenses and for general permanent improvements, beginning with the tax list and duplicate for the year 2025, the proceeds of which levy first would be available to the School District in calendar year 2026, shall be submitted under the provisions of Section 5705.217 of the Revised Code to the electors of the School District at an election to be held therein on May 6, 2025, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Summit County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. Apportionment of Tax Levy. In accordance with Section 5705.217 of the Revised Code, the total levy of 5.0 mills is hereby apportioned between current operating expenses and general permanent improvements, in each year, as follows: the rate of the levy apportioned to current operating expenses shall be 4.50 mills and the rate of the levy apportioned to general permanent improvements shall be .50 mill.

Section 4. Notice of Election. The Treasurer of this Board is authorized and directed to give or cause to be given notice of said election as provided by law.

Section 5. Delivery of Materials to Board of Elections. The Treasurer be and is hereby directed to deliver or cause to be delivered (i) a certified copy of Resolution No. 2025-1-13-24 referred to in the first preamble to this Resolution, (ii) the certificate (on DTE 140R) of the Summit County Fiscal Officer referred to in the second preamble to this Resolution (and if that certificate is later replaced or reissued by the County Fiscal Officer, then the replaced or reissued version) and (iii) a certified copy of this Resolution, to the Summit County Board of Elections before the close of business on Wednesday, February 5, 2025.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the special meeting of the Board of Education of Nordon Hills City School District, Ohio, held on January 28, 2025, commencing at 5:00 p.m., in the Cafeteria at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio, showing the adoption of the Resolution set forth above. Written notice of the time and place of that special meeting of the Board was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that special meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such special meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: January 28, 2025

Treasurer, Board of Education
Nordon Hills City School District, Ohio

RECEIPT OF DIRECTOR OF ELECTIONS

I acknowledge receipt on this date of the following materials from the Board of Education of Nordonia Hills City School District, Ohio:

1. Certified copies of Resolution Nos. 2025-1-13-24 and 2025-1-28-____, adopted on January 13, 2025, and January 28, 2025, respectively, declaring the necessity of and submitting to the electors of that School District at an election to be held on May 6, 2025, the question of an additional tax levy in the amount of 5.0 mills, for a continuing period of time, for the purposes of providing funds for current operating expenses (4.50 of the 5.0 mills) and for general permanent improvements (.50 of the 5.0 mills).

2. A certificate (on DTE 140R) of the Summit County Fiscal Officer dated January 21, 2025, certifying that (i) the property tax revenue that will be produced by the stated millage (5.0 mills), assuming the taxable value of the School District remains constant throughout the life of the levy, is calculated to be \$7,386,000, (ii) the total taxable value of the School District used in calculating the estimated property tax revenue is \$1,477,264,790 and (iii) the millage for the requested levy is 5.0 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the County Fiscal Officer's appraised value.

3. Suggested forms of notice of election and ballot language for that question.

Dated: January ___, 2025

Director of Elections
County of Summit, Ohio

**NOTICE OF ELECTION ON TAX LEVY
IN EXCESS OF THE TEN MILL LIMITATION**

Notice is hereby given that pursuant to Resolution Nos. 2025-1-13-24 and 2025-1-28-___ of the Board of Education of Nordonias Hills City School District, Ohio, adopted on January 13, 2025, and January 28, 2025 respectively, there will be submitted to the electors of Nordonias Hills City School District at an election to be held in that School District at the regular places of voting therein, on Tuesday, May 6, 2025, the question of an additional tax at a rate not exceeding 5.0 mills per \$1 of taxable value, which amounts to \$175 for each \$100,000 of the Summit County Fiscal Officer's appraised value, for a continuing period of time, for the purposes of providing funds for current operating expenses and for general permanent improvements (apportioned 4.50 mills to current operating expenses and .50 mill to general permanent improvements). Said tax constitutes an additional 5.0-mill levy. The levy's estimated annual collection is \$7,386,000.

If a majority of the voters voting thereon vote in favor thereof, that tax will be first placed on the tax list and duplicate in December 2025 for collection in calendar year 2026.

The polls for the election will be open at 6:30 a.m. and will remain open until 7:30 p.m. of said day.

Dated: _____, 2025

By order of the Board of Elections of the
County of Summit, Ohio

INSTRUCTIONS TO PRINTER:

Publish in a newspaper of general circulation in Nordonias Hills City School District once a week for two consecutive weeks on the same day of each week, the first insertion being **on or before April 22, 2025**, or as provided in Section 7.16 of the Revised Code. Such newspaper must be of general circulation within the meaning of Section 7.12 of the Revised Code.

NOTICE TO BOARD OF ELECTIONS:

If the Board of Elections operates and maintains a web site, then the Board of Elections must also **post this notice on its web site for 30 days prior to the election.**

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of notice pertaining to mills for each \$1 of taxable value, dollars for each \$100,000 of the County Fiscal Officer's appraised value and estimated annual collection were taken directly from certifications made by the Summit County Fiscal Officer on DTE 140R (dated January 21, 2025).

NORDONIA HILLS CITY SCHOOL DISTRICT

PROPOSED TAX LEVY (ADDITIONAL)

(A majority affirmative vote is necessary for passage)

An additional tax for the benefit of Nordonía Hills City School District for the purposes of providing funds for current operating expenses and for general permanent improvements, that the county fiscal officer estimates will collect \$7,386,000 annually, at a rate not exceeding 5.0 mills (apportioned 4.50 mills to current operating expenses and .50 mill to general permanent improvements) for each \$1 of taxable value, which amounts to \$175 for each \$100,000 of the county fiscal officer's appraised value, for a continuing period of time, commencing in 2025, first due in calendar year 2026.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

NOTE REGARDING FORM OF BALLOT:

Section 5705.25 of the Revised Code specifies the form of ballot to be used. This form has been prepared based upon those requirements.

NOTE REGARDING SOURCE OF CERTAIN INFORMATION:

The figures shown in the above form of ballot pertaining to mills for each \$1 of taxable value, dollars for each \$100,000 of the County Fiscal Officer's appraised value and estimated annual collection were taken directly from certifications made by the Summit County Fiscal Officer on DTE 140R (dated January 21, 2025).

Then and Now Certification

Purchase Order No.	PO2500078	Purchase Order Date:	12/9/2024
Invoice or Obligation Date:	12/30/2024		
Vendor:	Dedicated School Staffing	Amount:	\$ 8,179.35
Item:	Substitute Teacher Service for the 24/25 School Year		
Budget Unit:	1110000000000050	Account:	410

Then and Now certifications of \$3,000 or greater require the approval of the Nordonias Hills City Board of Education before payment can be issued to the vendor.

Reason:

An after-the-fact purchase order is for long-term building substitutes. The purchase orders is for services that have already been provided.

Corrective Action:

As a corrective action, in this instance, a change order should have been applied, and not creating a new purchase order.

Date of Board Approval: January 28, 2025

Resolution No.: _____

The Treasurer/CFO hereby authorizes the issuance of a warrant in payment of the amount due upon this obligation.

Date: 1/28/2025



NORDONIA HILLS BOARD OF EDUCATION

9370 OLDE EIGHT RD
NORTHFIELD, OHIO 44067
ATTN: ACCOUNTS PAYABLE
P: 330-467-0580 F: 330-467-3692

PURCHASE ORDER NO. 2500078

PAGE NO. 1

PO# MUST APPEAR ON ALL INVOICES, PACKING
SLIPS, BILLS OF LADING AND LABELS.

VENDOR 1687
DEDICATED SCHOOL STAFFING
4101 EDISON LAKES PKWY
SUITE 350
MISHAWAKA IN 46545

SHIP NORDONIA HILLS CITY SCHOOLS - SUPT
9370 OLDE EIGHT ROAD
NORTHFIELD, OH 44067

TO ATTN: WRIGHT
fiscal.helpdesk@nordoniaschools.org

ORDER DATE: 07/01/24		BUYER: LINVILLE		REQ. NO.: R2500087		REQ. DATE:	
TERMS: NET 30 DAYS		F.O.B.:		DESC.:			
ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION		
01	1.00		SUBSTITUTE TEACHERS SERVICE 24/25 SCHOOL YEAR DO NOT MAIL	200000.0000	200,000.00		
<div style="text-align: center;"> </div>							
ORDER CHK'D BY <u>G. N. W.</u> ADMIN APRVL <u>G. N. W.</u> AMOUNT TO BE PAID <u>598.91</u> PARTIAL OR COMPLETE							
ITEM	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$ 200,000.00		
01	1110000000000050 410		200,000.00		TOTAL \$ 200,000.00		
					IT IS HEREBY CERTIFIED THAT THE AMOUNT REQUIRED TO MEET THE CONTRACT, AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY OBLIGATION NOW OUTSTANDING. TAX EXEMPT State ID: 51318534 Fed ID: 34-6002059		

APPROVED BY

TREASURER, BOARD OF EDUCATION

NORDONIA HILLS BOARD OF EDUCATION

9370 OLDE EIGHT RD
NORTHFIELD, OHIO 44067
ATTN: ACCOUNTS PAYABLE
P: 330-467-0580 F: 330-467-3692

PURCHASE ORDER NO. 2501962

PAGE NO. 1

PO# MUST APPEAR ON ALL INVOICES, PACKING
SLIPS, BILLS OF LADING AND LABELS.

VENDOR 1687
DEDICATED SCHOOL STAFFING
4101 EDISON LAKES PKWY
SUITE 350
MISHAWAKA IN 46545

SHIP TO NORDONIA HILLS CITY SCHOOLS - SUPT
9370 OLDE EIGHT ROAD
NORTHFIELD, OH 44067
ATTN: WRIGHT
fiscal.helpdesk@nordoniaschools.org

ORDER DATE: 12/09/24		BUYER: LINVILLE		REQ. NO.: R2502230	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.:		DESC.:	
ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		ADDITIONAL SUBSTITUTE TEACHERS SERVICE 24/25 SCHOOL YEAR DO NOT MAIL	200000.0000	200,000.00
<p>ORDER CHK'D BY <u>1625</u></p> <p>ADMIN APRV <u>[Signature]</u></p> <p>AMOUNT TO BE PAID <u>25,236.52</u></p> <p>PARTIAL OR COMPLETE</p>					
ITEM	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$
01	11100000000000050 410		200,000.00		200,000.00
					TOTAL \$ 200,000.00
<p>IT IS HEREBY CERTIFIED THAT THE AMOUNT REQUIRED TO MEET THE CONTRACT, AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY OBLIGATION NOW OUTSTANDING. TAX EXEMPT State ID: 51318534 Fed ID: 34-6002059</p>					

APPROVED BY

TREASURER, BOARD OF EDUCATION



INVOICE

Invoice Amount
\$25,835.43

Remit To:
P.O. Box 10483
Fort Wayne, IN 46852-0483

Payment Terms	Invoice Date
Net 30 Days	12/30/2024
Invoice No.	Customer No.
129723	77710

Nordonia Hills City School District
Attn To: Casey Wright
9370 Olde Eight Rd
Northfield, OH 44067

Please make checks payable to DSS Holdings LLC

Customer Name	Department	Customer No.	Payment Terms
Nordonia Hills City School District	Main	77710	Net 30 Days

Description	Date	Type	Units	Rate	Amount
Department: Ledgeview Elementary-115 Substitute Teacher					
Teacher PC1	12/09/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/12/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97

Total This Department: \$547.89

Department: Ledgeview Elementary-Building Substitute Teacher					
Aten, Dana M. Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65

Description		Date	Type	Units	Rate	Amount
Teacher BS		12/12/24	STRS	1.00	\$178.65	\$178.65
Total This Department:						\$2,143.80
Department: Lee Eaton Elementary-115 Substitute Teacher						
Teacher PC1		12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/10/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/06/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1		12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1		12/12/24	STRS	1.00	\$136.97	\$136.97
Total This Department:						\$2,807.89
Department: Lee Eaton Elementary-Building Substitute Teacher						
Teacher BS		12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS		12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS		12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS		12/10/24	STRS	1.00	\$178.65	\$178.65

Description	Date	Type	Units	Rate	Amount
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Total This Department:					\$2,501.10
Department: Nordon High-115 Substitute Teacher					
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/10/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/11/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/13/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/11/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97

Description	Date	Type	Units	Rate	Amount
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/10/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/10/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/10/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/12/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/13/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/06/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/06/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/13/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/03/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/04/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Total This Department:					\$5,615.82
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65

INVOICE # : 129723

Description

Teacher BS						\$178.65
Teacher BS						\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/13/24	STRS	0.50	\$178.65		\$89.33
Total This Department:						\$2,054.48
Department: Nordonla Middle-115						
Substitute Teacher						
Teacher PC1	12/04/24	STRS	0.50	\$136.97		\$68.49
Teacher PC1	12/13/24	STRS	1.00	\$136.97		\$136.97
Teacher PC1	12/06/24	STRS	0.50	\$136.97		\$68.49
Teacher PC1	12/06/24	STRS	1.00	\$136.97		\$136.97
Total This Department:						\$410.92
Department: Nordonla Middle-Building Substitute Teacher						
Teacher BS	12/03/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/03/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65		\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65		\$178.65

Description	Date	Type	Units	Rate	Amount
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Total This Department:					\$2,679.75
Department: Northfield Elementary -115 Substitute Teacher					
H					
Teacher PC1	12/09/24	STRS	0.50	\$136.97	\$68.49
Total This Department:					\$68.49
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.17	\$23.82	\$27.87
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.17	\$23.82	\$27.87
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Total This Department:					\$2,914.14
Department: Rushwood Elementary-115 Substitute Teacher					
Teacher PC1	12/09/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/03/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/04/24	STRS	1.00	\$136.97	\$136.97

Description	Date	Type	Units	Rate	Amount
Teacher PC1	12/06/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/09/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/11/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	0.50	\$136.97	\$68.49
Teacher PC1	12/12/24	STRS	1.00	\$136.97	\$136.97
Teacher PC1	12/13/24	STRS	0.50	\$136.97	\$68.49
Total This Department:					\$1,232.75
Department: Rushwood Elementary-Building Substitute Teacher					
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/03/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/04/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/06/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/09/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/10/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/11/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/12/24	STRS	1.00	\$178.65	\$178.65
Teacher BS	12/13/24	STRS	1.00	\$178.65	\$178.65
Total This Department:					\$2,858.40

Reg: 0.00 OT: 0.00 DT: 0.00

Total - This Invoice: **\$25,835.43**

Previous Invoices _____

Invoice Date	Invoice No.	Invoice Amt.	Amt. Paid	Late Fees	Balance Due
12/13/24	127980	\$21,397.36	\$0.00	\$0.00	\$21,397.36
Total - Previous Invoice:					\$21,397.36

TOTAL AMOUNT DUE \$47,232.79

Then and Now Certification

Purchase Order No.	PO2502067	Purchase Order Date:	1/2/2025
Invoice or Obligation Date:	12/26/2025		
Vendor:	Jackson Comfort Services	Amount:	\$ 15,040.94
Item:	Emergency replacement of the hot water tank		
Budget Unit:	0030000270000145	Account:	423

Then and Now certifications of \$3,000 or greater require the approval of the Nordon Hills City Board of Education before payment can be issued to the vendor.

Reason:

An after-the-fact purchase order is for a replacement of a hot water heater at Ledview Elementary. The service date was before the Purchase Order.

Corrective Action:

The appropriate corrective action is to ensure that a purchase order is in place before the service is performed. However, given the urgency of the situation, it is understandable that the purchase order was issued afterward.

Date of Board Approval: January 28, 2025

Resolution No.: _____

The Treasurer/CFO hereby authorizes the issuance of a warrant in payment of the amount due upon this obligation.

Date: January 28, 2025



NORDONIA HILLS BOARD OF EDUCATION

9370 OLDE EIGHT RD
NORTHFIELD, OHIO 44067
ATTN: ACCOUNTS PAYABLE
P: 330-467-0580 F: 330-467-3692

PURCHASE ORDER NO. 2502067

PAGE NO. 1

PO# MUST APPEAR ON ALL INVOICES, PACKING
SLIPS, BILLS OF LADING AND LABELS.

VENDOR 182000 FAX: 330-467-2427
JACKSON COMFORT SYSTEMS INC
499 E TWINSBURG RD
NORTHFIELD OH 44067

SHIP TO LEDGEVIEW ELEMENTARY - MAIN
MAIN OFFICE
9130 SHEPARD ROAD
MACEDONIA, OH 44056
ATTN: RICK WOLF/STEVE MARLOW
fiscal.helpdesk@nordoniaschools.org

ORDER DATE: 01/02/25		BUYER: HUGHES		REQ. NO.: R2502361		REQ. DATE:	
TERMS: NET 30 DAYS			F.O.B.:		DESC.:		
ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION		
01	1.00	EA	ESTIMATE 235726209 WATER HEATER, MISC MATERIAL, TRUCK AND LABOR CHARGE REPL DOMESTIC HOT WATER HIGH EFFICIENCY BOILER/TANK - LEAKING	15040.9400	15,040.94		
<div style="border: 1px solid red; padding: 5px; display: inline-block;"> <p>ORDER CHK'D BY <i>See attached</i> ADMIN APRVL <i>Steve Marlow</i> AMOUNT TO BE PAID <u>15,040.94</u> PARTIAL OR COMPLETE</p> </div>							
ITEM		ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$ 15,040.94	
01		0030000270000145 423		15,040.94		TOTAL \$ 15,040.94	
<p>IT IS HEREBY CERTIFIED THAT THE AMOUNT REQUIRED TO MEET THE CONTRACT, AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY OBLIGATION NOW OUTSTANDING. TAX EXEMPT State ID: 51318534 Fed ID: 34-6002059</p>							

APPROVED BY

TREASURER, BOARD OF EDUCATION

15,040.94



Jackson Comfort Services
499 East Twinsburg Road,
Northfield, Ohio 44067
(330) 468-3111
OHLC#15527

BILL TO

Nordonia Board of Education
9370 Olde 8 Road
Northfield, OH 44067 USA

JAN 14 2024

INVOICE
411521

INVOICE DATE
Dec 26, 2024

JOB ADDRESS

Nordonia Ledgeview Elementary School
9130 Shepard Road
Macedonia, OH 44056 USA

Completed Date: 12/26/2024

Technician: Mark Jackson

Customer PO: 2502067

Payment Term: Due Upon Receipt

Due Date: 12/26/2024

DESCRIPTION OF WORK

Replace High Efficiency Water Heater

TASK	DESCRIPTION	QTY	STANDARD PRICE	PRICE	TOTAL
COMTRCH	Truck Charge: Truck Charge	1.00	\$75.00	\$67.50	\$67.50
COMLABOR	Labor: Labor	12.00	\$169.00	\$152.10	\$1,825.20

Materials

MATERIAL	DESCRIPTION	QUANTITY	STANDARD PRICE	YOUR PRICE	YOUR TOTAL
MPC: MATERIAL	Water Heater and Misc Material	1.00	\$14,609.16	\$13,148.24	\$13,148.24

1/13/25


MEMBER SAVINGS	\$1,671.22
SUB-TOTAL	\$15,040.94
TAX	\$0.00
TOTAL DUE	\$15,040.94
BALANCE DUE	\$15,040.94

We Always Do The Right Thing...Even When No One Is Watching!



Nordia Hills City Schools



Purchase Justification Form

Board Policy: 8.07-Purchases

Purpose: To document the purchasing steps taken for items or items that are more than \$10,000 but less than \$50,000 and the justification for purchasing from a specific vendor.

Brief description of item or items planning to purchase:

Replacement of the hot water tank at Ledgeview Elementary School

Did you obtain at least three price quotations on the item or items before the purchase?

If YES, please list the quotation information below:

Was the quote written or verbal?	Date of quotation	Vendor Name	Amount of Quotation
1. Written	12-23-24	Jackson Comfort	\$15,040.94
2.			
3.			

If lowest quotation is not chosen, provide justification for decision:

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If NO, select the reason why:

☐ Utilized Cooperative purchasing (must be a member of the Co-Op)

☐ Utilized State or Federal Government pricing contracts (must be an authorized by the Government Entity to use)

☒ Other Reasons-provide justification below:

Emergency replacement of the hot water tank

Submitted By (Signature): 	Date: 12/30/24
Approved By (Signature):	Date: